Dear Parent/Carer,

Below is some useful information about applying for full time nursery provision.

**30 hour Nursery Entitlement**

From 1st September 2017 the 30 hour nursery entitlement came into effect. **You must apply on line the term before your child’s 3rd birthday.** <https://www.childcarechoices.gov.uk/> if you are eligible for a 30 hour place you will need to present the 11 digit code along with your national insurance number to the school as soon as you have acquired the 11 digit code. We have a limited number of 30 hour places and priority will be given to low income families.

The times of the 30 hours provision are 8.30 am – 3.25 pm x four days and one half day 8.30 – 11.30 **or** 12.30 – 3.25 pm

If you would like to pay for an additional afternoon or morning, you are able to make a request at the school office. The charge for an additional morning or afternoon is £24.00 plus £2.00 for lunch. For those families on low incomes (£20,000 or less per household) there will be the means to apply for a discretionary allowance, where you could receive the additional morning or afternoon place free of any additional charge.

**If you do not qualify for 30 hours provision (subject to availability)**, but would like to pay for an additional morning or afternoon session, please see the office. The cost will be £24.00 per session plus £2.00 for lunch. Priority will be given to those families who qualify for the free 30 hour provision, however, we will endeavour to address your needs, subject to availability.

Best wishes,

Ben Hasan

Headteacher