Eco-Committee Meeting Minutes

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| Notes |
| When | 30/4/2021 | Attendees | Ben, Mel, Ona, Jen, Con |
| Agenda | 1. Finalise Eco Committee members
2. Environmental Review
3. Action Plan
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| Action Points | Who | Action | Timescale |
| Jen, Ona, Con, Ben | Email self-photo to Mel for Eco Committee to be uploaded to the website | Wednesday 5th May |
| Ben & Jen | Conduct Environmental Review on-site | Wednesday 5th May |
| Ben & Jen | First draft of Action Plan and email to Eco-committee to review prior to next meet up.  | Wednesday 12th April |
| Ben & Simon | Amend website for Mel to have permissions to upload content.  | Tuesday 4th May |
| Mel | Send Ben Eco-Schools summary content for Newsletter. | Tuesday 4th May |
| Next Meeting | Monday 17th May, 9:15am |